

# Item 6.2 - Rolling Actions Log

## Finance and Resources Committee

29 October 2015 – 3 November 2016

| No | Date     | Report Title   | Action  | Action Owner                           | Expected completion date | Actual completion date | RAG Status              | Comments   |
|----|----------|--|---|--|--------------------------|------------------------|-------------------------|--|
| 1  | 29-10-15 | <a href="#">Redhall House and Lawn - Progress Report</a> | To request an update report was brought to the Finance and Resources Committee at conclusion of the planning process. | Acting Executive Director of Resources | Feb 2017                 |                        | <div><div>A</div></div> | An update report would be provided at the conclusion of the appeal process for the Redhall House planning application – ongoing. |

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| 2 | 18-08-16 | <a href="#">Re-employment and Re-engagement of Staff</a>         | To agree that a B agenda report would be brought back to Committee in November 2016 dealing with the exceptional circumstances surrounding the re-employment of staff within less than a year of leaving the Council and the policy related to this. | Acting Executive Director of Resources | 3 November 2016     |  | <b>G</b> | <b>Report considered by the Finance and Resources Committee on 3 November 2016 – closed.</b>  |
| 3 | 18-08-16 | <a href="#">Property Repairs and Maintenance Contract Update</a> | To agree that the internal audit report would be circulated to all elected members of the Council by Committee Services.   | Committee Services                     | As soon as possible |  | <b>A</b> | <b>An update report will be considered by the Health, Social Care and Housing Committee in November 2016, which will be subsequently circulated to F+R Committee members – ongoing.</b> |

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| 4 | 18-08-16 | <a href="#">Contract Award Under Urgency procedure - Edinburgh Schools - Schools Transport</a> | <p>1) To agree that the Executive Director of Resources would investigate why local bus companies were not recruited.</p> <p>2) To agree that a report would be brought back to Committee with details of all costs required to be recovered in relation to schools.</p> | Acting Executive Director of Resources/<br>Acting Executive Director of Communities and Families | As soon as possible | Nov 2016 | <b>G</b> | <b>A report was considered by the F+R Committee on 3 November 2016 – closed.</b> |
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| 5 | 18-08-16 | <a href="#">Proposed 10 year lease at 86-88 Niddrie Mains Road, Edinburgh</a> | To continue the report to the November Committee (or to bring back the report sooner, if possible) to allow community groups to be consulted on options for the lease of 86-88 Niddrie Mains Road and for the development of a business case for a possible CCTV community hub. | Acting Executive Director of Resources                  | 3 November 2016 or sooner if possible | Nov 2016 | <b>G</b> | <b>Report was considered by the Finance and Resources Committee on 3 November 2016 – closed.</b> |
| 6 | 18-08-16 | <a href="#">Proposed sale of site Ardmillan Terrace, Edinburgh</a>            | To continue the report to allow discussion between the Chief Executive of the Council and the Chief Executive of the NHS to resolve outstanding issues.   | Chief Executive/ Acting Executive Director of Resources | Dec 2016                              | Dec 2016 | <b>A</b> | <b>Report going to the Finance and Resources Committee on 1 December 2016 – ongoing.</b>         |
| 7 | 08-09-16 | <a href="#">Managing Workforce Change - Workforce Dashboard</a>               | To agree that an extract of information on reviews from the Transformation Programme Progress report should be circulated to elected members as a briefing note.  | Chief Executive/ Acting Executive Director of Resources | As soon as possible                   |          | <b>A</b> | <b>Ongoing</b>   |

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| 8 | 08-09-16 | Lease at Tron Kirk, Edinburgh (B agenda item) | <p>1) To agree that the internal audit review referred to in paragraph 3.9 be reported back to Committee as soon as it was completed.</p> <p>2) To agree that the Acting Head of Corporate Property and the Interim Head of Legal and Risk would investigate the various breaches in relation to the lease of the Tron Kirk since November 2015 and to confirm that these has been followed through.</p> <p>3) To agree that the Interim Head of Legal and Risk would discuss improving working arrangements between Corporate Property, Legal and Regulatory departments at the Corporate Leadership Team meeting.</p> | Acting Executive Director of Resources | As soon as possible | Dec 2016 | <b>A</b> | A report would be brought to the Finance and Resources Committee on 1 December 2016 - ongoing |
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| 9  | 03-11-16 | <a href="#">Managing Workforce Change - Workforce Dashboard</a> | The Acting Executive Director of Resources to provide an analysis of comparative figures in relation N.I. increases and the pay awards which had contributed to the lack of reduction to the pay bill. | Acting Executive Director of Resources | As soon as possible | 10 Nov 2016  | <b>G</b> | <b>Briefing note circulated to members – closed.</b>                        |
| 10 | 03-11-16 | <a href="#">Treasury Management: Mid Term Report 2016/17</a>    | The Acting Executive Director of Resources to provide a briefing note to members on the use of Bonds by other local authorities, specifically London and Aberdeen.                                     | Acting Executive Director of Resources | As soon as possible |              |          | <b>Ongoing</b>  |
| 11 | 03-11-16 | <a href="#">Committee Decisions July 2015 - July 2016</a>       | The Committee Clerk to liaise with the relevant officers to determine when a report would be brought back on Item 63 in Appendix 1 of the report.  | Committee Services                     | As soon as possible | January 2017 |          | <b>Report would be brought back to Committee in January 2017 – ongoing.</b> |

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| 12 | 03-11-16 | <a href="#">Land at Former Dumbryden Primary School, Dumbryden Drive</a> | The Acting Head of Corporate Property would advise Councillor Dixon of any risks to the allotments at the boundary.  | Acting Executive Director of Resources | As soon as possible | 04-11-16 | <b>G</b> | The Acting Head of Corporate Property advised that although the proposed development had not been designed yet it was highly unlikely this would have any material impact on the allotments – closed. |
| 13 | 03-11-16 | Re-employment and Re-engagement of Staff (B agenda)                      | <p>1) The Head of HR to provide a briefing note to members on the analysis of the impact on staff in respect of the timebar for those who might take VERA/VR.</p> <p>2) To agree that monthly update reports would be provided to Committee on the numbers of staff who had left CEC and applied to return within the one year time bar.</p> | Acting Executive Director of Resources | As soon as possible |          | <b>A</b> | Ongoing   |

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| 14 | 03-11-16 | Interpretation and Translation Service Transfer (B agenda) | To agree that a briefing note would be circulated to members when issues/concerns related to the pilot usage of the NHS system had been resolved. | Acting Executive Director of Resources | As soon as possible |  | <b>A</b> | <b>Ongoing</b> |
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Red – Action has not been completed within timescales indicated.

Amber – Action is in Progress.

Green – Action has been completed and recommended for closure.